

Full Season, Non-contact and Contact Memberships:

Step 1: Go to registration page for Rugby Canada (<https://reg.sportlomo.com/rugbycanada>).

Step 2: Select Alberta as your province. Alphabetized list of Clubs will appear, input postal code for simplified list of Edmonton clubs; select *Edmonton Pirates RFC*.

Step 3: Select your desired membership type.

Further information on memberships can be found on Pirates website (<http://www.piratesrugby.ca>), and specific inquiries can be made to the registrar (registrar@piratesrugby.ca).

Once you have selected the membership(s) you would like, click registration option at bottom of page.

Step 4: You will be redirected to the SportLoMo webpage to complete your registration. New Players: Create new account. Confirmation of registration and payment will be sent to the email used for account. Returning Players: Use previously created SportLoMo account.

Step 5: Summary of membership selection(s) will appear, including total cost (not final cost, as it does not include the additional Sportlomo fee).

Step 6: Complete registration page for each membership with personal data and questionnaire.

Step 7: Review Purchase Summary, then Proceed with Payment. Enter credit card information for payment (Mastercard, Visa, American Express accepted), and select to complete payment with credit card. *This information is then transmitted securely through HTTPS encryption to the payment provider. SportLoMo has no access to credit card information, nor is it ever stored.*

**If you are receiving an AVS error and your payment is not going through, please see the below tips:
I am receiving and "AVS" error when I try to pay?*

- *The billing address being entered for payment does not match the address details the bank has on file in their own system (needs to match exactly, down to the spaces and commas).*
- *When PAYSAFE processes a payment they send a signal to the bank and if the details are not exactly the same the bank will reject the payment and send back this AVS error.*
- *Members need to contact their bank directly and find out the correct details on file.*

Step 8: Your registration is complete! Membership registration and payment received confirmation will be emailed to you. You can review your registrations and member/player information, print receipts, and request refunds via your SportLoMo account.

Upgrades can be made throughout the season following Steps 1-7, using your existing SportLoMo account.